

**May 22, 2017
Board Minutes**

Minute 1: Mr. David Durham, Board President, called the meeting to order at 5:31 p.m. Other members present include: Mr. Phillip Penn, Mr. Brent Glenn, Mr. Roger Randolph, Mr. Danny Morgan, and Mr. Craig Whitmire. Mr. Smith and Mr. Crabtree were also present.

Minute 2: Mr. Randolph made a motion to approve the agenda. Mr. Penn seconded. Motion carried (6-0) at 5:34 p.m. Mr. Glenn made a motion to approve the March Board minutes. Mr. Whitmire seconded. Motion carried (6-0) at 5:35 p.m.

Minute 3: (Forums) Mr. Crabtree told the board the enrollment the last day of school stood at 414. Mr. Crabtree also had a discussion with the board about some ideas about the improvement of the softball field at Lynn. He informed the board that he had a discussion with a patron willing to donate some equipment to haul some fill in to improve the drainage system. He also told the board that since this "donation" situation may have changed, we may have to figure something else out.

Minute 4: (Financial Reports) Mr. Randolph made a motion to approve the March and April Financial Reports as presented. Mr. Glenn seconded. Motion carried (6-0) at 6:04 p.m.

Minute 5: (Bus Purchase) Mr. Crabtree presented the board with a bid price from the State Vehicle Procurement for a 65 passenger Blue Bird bus with the spec package the district has purchased in the past. Mr. Crabtree also recommended the district purchase two buses because of the possible need to add an additional route. Mr. Morgan made a motion to follow the recommendation. Mr. Whitmire seconded. Motion carried (6-0) at 6:09 p.m. **See Attachment.**

Minute 6: (Gym floor at Strawberry) Mr. Crabtree presented an estimate from Dennis Neal's Resurfacing to remove all vinyl tile, finish concrete surface, and epoxy finish all surface. This estimate is a TAPS approved bid for all services. Mr. Randolph made a motion to follow the recommendation. Mr. Penn seconded. Motion carried (6-0) at 6:19 p.m.

Minute 7: (Greenhouse Equipment) Mr. Crabtree recommended the board approve the estimate from International Greenhouse Company for equipment to furnish the green house. The total cost of the equipment is \$9,950.65. Mr. Glenn made a motion to follow the recommendation. Mr. Morgan seconded. Motion carried (6-0) at 6:21 p.m.

Minute 8: (Phone System) Mr. Crabtree recommended the board approve the purchase of a new VOIP phone system for the district. The bid is from Cisco, a state approved vendor for the amount of \$8,490.00. **See Attachment.** Mr. Penn made the motion to follow the recommendation. Mr. Glenn seconded. Motion carried (6-0) 6:33 p.m.

Minute 9: (Inventory Deletion) Mr. Crabtree recommended the board delete a list of items that are outdated from the fixed asset list. **See Attachment.** Mr. Morgan made a motion to follow the recommendation. Mr. Whitmire seconded. Motion carried (6-0) at 6:35 p.m.

Minute 10: (Food Service Contract) Mr. Crabtree recommended the board sign a one-year extension with OPAA for the 2017-2018 school year for cafeteria services. Mr. Randolph made a motion to follow the recommendation. Mr. Penn seconded. Motion carried (6-0) at 6:38 p.m.

Minute 11: (Summer Food Service Program) Mr. Crabtree recommended the board approve OPAA to run the Summer Food Service Program. Mr. Randolph made a motion to follow the recommendation. Mr. Penn seconded. Motion carried (6-0) at 6:45 p.m.

Minute 12: (2018-2019 Budget of Expenditures) Mr. Crabtree recommended the board approve the 2018-2019 Budget of Expenditures prepared by Beardsley and Associates. Mr. Morgan made a motion to follow the recommendation. Mr. Whitmire seconded. Motion carried (6-0) at 6:46 p.m.

Minute 13: (Beardsley Agreement) Mr. Crabtree recommended the board sign a three year agreement with Beardsley and Associates to be the district's fiscal agent. Mr. Glenn made a motion to follow the recommendation. Mr. Randolph seconded. Motion carried (6-0) at 6:47 p.m.

Minute 14: (FY 18 Federal Budgets) Mr. Crabtree recommended the board approve all federal programs budgets for FY 18. Mr. Penn made a motion to follow the recommendation. Mr. Glenn seconded. Motion carried (6-0) at 6:48 p.m.

Minute 15: (Student Insurance) Mr. Crabtree recommended the board renew their two year agreement with Dwight Jones Insurance Agency for their student insurance. Mr. Morgan made a motion to follow the recommendation. Mr. Randolph seconded. Motion carried (6-0) at 6:50 p.m.

Minute 16: (Election Resolution) Mr. Crabtree recommended the board take advantage of the statute that states if there is not a contested board race or a change to the current millage, the district can have absentee and early voting only during the annual school board election. Mr. Penn made a motion to follow the recommendation. Mr. Randolph seconded. Motion carried (6-0) at 6:59 p.m.

Minute 17: (Bus Shop Hoist Bids) Mr. Crabtree recommended the board accept the low bid from Standard Crane Hoist of \$23,108.00 and purchase a crane lift system for the bus shop. After reviewing the spec sheet, Mr. Glenn made a motion to follow the recommendation. Mr. Penn seconded. Motion carried (6-0) at 7:06 p.m. Mr. Durham had to leave the meeting. Mr. Randolph became the presiding officer of the board.

Minute 18: (Personnel) Mr. Randolph called the board into executive session to discuss the employment of three positions at 7:07 p.m. The board came out of executive session at 8:01 p.m. and took the following action:

Mr. Crabtree recommended the board accept the resignation of Mrs. Allie Evans as elementary teacher effective June 30, 2017. Mr. Penn made a motion to follow the recommendation. Mr. Morgan seconded. Motion carried (5-0) at 8:01 p.m.

Mr. Crabtree recommended the board employ Mrs. Miranda Walling as Business Education Teacher, Ms. Alex Ford for an Elementary Teacher, and Mrs. Breanna Durham as a Special Education Aide. Mr. Morgan made a motion to follow the recommendation. Mr. Glenn seconded. Motion carried (5-0) at 8:02 p.m.

Mr. Crabtree recommended the board approve the following salary increases for the 2017-2018 school year: raise the base of the salary schedule to \$32,000.00 resulting in a \$655 increase to each step of the schedule; a .50 cent per hour raise to all classified positions except bus driving, and add \$1,000.00 to bus driving schedule. Mr. Whitmire made a motion to follow the recommendation. Mr Penn seconded. Motion carried (5-0) at 8:03 p.m.

Mr. Crabtree recommended the board approve a one-time, non-recurring bonus payment in the amount of \$1000.00 per employee for every employee in the district. Mr. Penn made a motion to follow the recommendation. Mr. Whitmire seconded. Motion carried (5-0) at 8:05 p.m. Mr. Crabtree recommended the board add the \$3,500 stipend of Dean of Students to the contract of Mrs. Rachel Netrefa's 2017-2018 contract. Mr. Penn made the motion to follow the recommendation. Mr. Morgan seconded. Motion carried (5-0) at 8:06 p.m.

Minute 15: (Adjournment) Mr. Glenn made the motion to adjourn. Mr. Penn seconded. Motion carried (5-0), and with no further business to conduct, the meeting was adjourned at 8:13 p.m.

Mr. David Durham, Board President

Mr. Roger Randolph, Board Secretary

Date Signed

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