

District Parent and Family Engagement Plan

This form was adapted from, *A Toolkit for Title I Parent Involvement*.
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement*. Austin, TX: SEDL

School Year
2017-2018

Superintendent
Greg Crabtree

District Coordinator: Name & Email Address
Mickel Smith, ASCIP Coordinator - mickel.smith@eagles1.k12.ar.us

Parent and Family Engagement Committee Members
(Select "Repeat" to open more entry fields to add additional team members)

Enter committee members

First Name
Greg

Last Name
Crabtree

Position
Superintendent

Enter committee members

First Name
Mickel

Last Name
Smith

Position
High School Principal

Enter committee members

First Name

Shawn

Last Name

Rose

Position

Elementary Principal

Enter committee members

First Name

Beth

Last Name

Maxwell

Position

Instructional Facilitator

Enter committee members

First Name

Lana

Last Name

Doyle

Position

Instructional Facilitator

Enter committee members

First Name

Marnie

Last Name

Johnson

Position
Counselor

Enter committee members

First Name
Rachael

Last Name
Netrefa

Position
High School Teacher

Enter committee members

First Name
Michelle

Last Name
Doyle

Position
Elementary Teacher

Enter committee members

First Name
Sherry

Last Name
Glenn

Position
Community Representative

Enter committee members

First NameHeather

Last NameNunnally

PositionParent

Enter committee members

First Name

Last Name

Position

Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?**Hint**

The Hillcrest School District will create a district parental involvement policy based on our district's needs, as well as the needs of each Title I Part A school involved. A Title I district committee will meet annually in the Spring to involve parents in the joint development, review and improvement of its district-wide parental involvement plan, according to ESEA. The Title 1 district level team will include administrators, teachers and parents. During this annual meeting a draft of the policy, including any recommendations from parents, will be presented, reviewed, and discussed. The committee will review the plan for its effectiveness. The Title I, Part A Program will be updated as agreed upon by the team during this meeting. The policy will be included in the information packet handed out to all parents of students in Title I schools. It will include a page requesting that comments, questions, and suggestions be forwarded to the Federal Coordinator, Mr. Mickel Smith. He will also provide information regarding the parental involvement policy and activities during the public meeting held each fall. The district will provide, if requested by parents, opportunities for meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any suggestions as soon as practicably possible.

Mr. Shawn Rose, elementary principal, will coordinate parental involvement activities with those of other programs from Home Instruction Program for Preschool Youngsters and State-run preschool programs to services such as Educational Talent Search for career planning. Also private family counseling services and organizations such as the Arkansas Parent Training and Information Systems for families with disabilities will be provided.

We, as a district, will promote a smooth transition to public schools by making needed information available through open house, brochures, and other avenues. Preschool programs share their information with kindergarten teachers. Transition into college and career will be supported with the help of the school counselor. We will also encourage all parents and programs to use the resources of the Title I Parent Center. The parent center will be located in the library on each school campus. Mrs. Jeanne Clem at the elementary campus and Mrs. Sharon Oliver at the high school campus will serve as coordinator(s) of this parent center and will serve as the parental involvement contact person for each of the respective Title I, Part A schools.

Reviewer Response:

- Attention: Changes needed!
 - In Compliance
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Reviewer Comments:

Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?**Hint**

In order to assist the school in planning and implementing effective parental involvement activities, the ACSIP chairperson of each school will conduct ongoing site visits to observe parental involvement practices. Based on the findings of the site visits, the Hillcrest School district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

1. Title I, Part A schools will review current information on research-proven practices to improve parental involvement at the building level.
 2. Staff will attend workshops on best practices to improve parental involvement.
 3. Provide support to assist schools in planning and implementing improvement strategies during the Professional Learning Community meetings.
 4. The schools administrators will plan parental involvement activities that center on improving academic achievement.
 5. The district will maintain a district webpage to keep families current on school information. This information will be presented in a language and form that parents can understand. This information is also located at each school's Parent Center. Parents will have access to this information at any time.
 6. The district will monitor each Title I, Part A school to ensure that each school performs the following tasks:
 - a. Develop school-wide parental involvement policy.
 - b. Offer flexible meeting times for parents.
 - c. Provide information to parents about the school's program in an informational guide.
 - d. Develop and use the School-Parent Compact, which will be located in the informational guide.
 - e. Provide support for parents in working with their child to improve academic achievement, as well as to enhance their knowledge of Eschool and other systems, such as Echo and School Messenger. Our schools provide these services to keep parents abreast of their child's progress, achievement, and attendance. This support will be given by teachers and support staff as requested.
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Reviewer Response:

- Attention: Changes needed!
- In Compliance

Goal 3: How will the district build the school's capacity for strong parental engagement?

Hint

The Hillcrest School District will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following: By undertaking the actions described in this paragraph. Mrs. Lana Doyle on the elementary campus and Mrs. Beth Maxwell on the High School Campus will be responsible for this action.

- i The State's academic content standards,
- i The national, state, and local student academic achievement standards,
- i The national, state and local academic assessments including alternate assessments,
- i How to monitor their child's progress, and
- i How to work with educators:

1. The annual information meeting will provide assistance to parents of children served by the school in understanding the state's academic content standards and state student academic achievement standards, state and local assessments, monitoring a child's progress, and work with educators to improve the achievement of their children. Parents' rights as defined in Title I, Part A will be addressed in this annual meeting as well.

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

1. Provide a Parent Center which will have materials which will help them work with their child.
2. Provide Family nights where the parent can discuss with the teacher any problems that may be occurring.
3. Title I funds may be used to pay reasonable and necessary expenses associated with parent involvement activities so parents may participate in school related meetings and training sessions.

C. The district will assist in the development of Hillcrest Parent Teacher Student Committee. This committee will service both schools in our district. Mr. Shawn Rose from elementary and Mr. Mickel Smith from the high school campus will be responsible for coordinating the following.

1. Providing a meeting place.
2. Providing support with school/community projects such as the annual Fun Fest and the food bank/backpack program.

D. Involve parents through an annual survey to improve school effectiveness. This survey will be developed by the district committee. The results of this survey will be used to make improvements to our parental involvement policy and activities.

E. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

1. Provide workshops to educate teachers and other staff in the value and utility of contributions of parents/guardians and how to effectively communicate with and work with parents/guardians as equal partners.

2. Have planned Parent Nights where parents and teachers can communicate (Science Fairs, and Family Nights).
3. Publish school policies for resolving parental concerns, including how to define the problem, whom to approach first, and how to develop solutions.
4. Sponsor seminars for parents of high school students concerning course selections, career planning, and preparation for post-secondary opportunities.

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 In Compliance

Reviewer Comments:

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?**Hint**

The Hillcrest School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. Parent will be provided the opportunity to assist in the development of the evaluation procedures, and analysis of the data collected. Mrs. Lana Doyle from elementary and Mrs. Beth Maxwell from high school will be responsible for coordinating the evaluation process. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

1. The policy will be evaluated annually by the District Parent Team. A copy of all parent comments, suggestions, and recommendations will be provided for the team's consideration. If any changes are suggested, discussion will take place until an agreement is reached. The policy will then be updated as needed to meet changing needs of parents and the schools.
2. Identifying barriers to effective evaluation by language support or other assistance as needed.
3. Identifying potential policy and compact changes to revise and improve program(s).
4. Parents will be included in the team and will provide input in developing and/or amending the policy.
5. Compile an evaluation report that will be shared with parents, staff and the community.

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 In Compliance

Reviewer Comments:

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

Hint

Mrs. Lana Doyle from elementary and Mrs. Beth Maxwell from high school, who serve as the ACSIP chairperson on each campus will be responsible for Recruiting parents to serve on district ACSIP committee to develop the Title I Application. Parents will serve on either the math or literacy committee. This district committee will meet as needed to review the effectiveness of the ACSIP plan. The committee will use data from testing, surveys, and other feedback to make revisions to the current plan.

Reviewer Response:

- Attention: Changes needed!
 - In Compliance
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Reviewer Comments:

Your 2016-2017 district Parental Involvement Plan has been successfully update. All of the required components are included in your plan. No revisions are needed. It can be posted to your website. A copy of the review will be e-mailed to Mr. Mickel Smith. Please retain a copy of that review along with a copy of your 2016-2017 Parental Involvement Plan in your parental involvement documentation files. Thank you for your promptness and the effort that is evident in the completion of this plan. Best regards, Dr. Mallette

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